

## School Food Service Training

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<b>TOPIC:</b>	<b>Free/Reduced Meal Eligibility &amp; Processing Meal Applications and CEP Claiming</b>
<b>DATE:</b>	<b>Tuesday, July 30, 2019</b>
<b>TARGET AUDIENCE:</b>	<b>New and Experienced SFS Directors, Central Office Staff</b>
<b>LOCATION:</b>	<b>LSU Pennington Biomedical Research Center Pennington Conference Center – <b>Room 327</b> 6400 Perkins Road Baton Rouge, LA 70808</b>

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		Learning Topic Codes**	CE Hours*
8:00 – 8:30 a.m.	Registration		
8:30 – 8:45 a.m.	The Determining Official	3110	0.25
8:45 – 9:00 a.m.	Application Distribution, Public Releases & Deadlines	3100	0.25
9:00 – 10:00 a.m.	Processing Meal Benefit Applications <ul style="list-style-type: none"> <li>• SNAP, TANF, or FDPIR</li> <li>• Homeless, Migrant, or Runaway</li> <li>• Foster</li> </ul>	3110	1.00
10:00 – 10:15 a.m.	<b>BREAK</b>		
10:15 – 10:45 a.m.	Processing Meal Benefit Applications <ul style="list-style-type: none"> <li>• Income-Based</li> <li>• Zero Income</li> </ul>	3110	0.50
10:45 – 11:00 a.m.	Denied Applications	3110	0.25
11:00 – 11:15 a.m.	Direct Certification	3120	0.25
11:15 – 11:30 a.m.	Carryover and Transfer of Eligibility	3110	0.25
11:30 – 12:00 p.m.	CEP Claims	3130	0.50
12:00 – 12:30 p.m.	Questions and Answers with State Agency		

**\*Total Continuing Education (CE) Hours: 3.25**

**\*\*Learning Topic Codes:** 3100 Free and Reduced Price Benefits, 3110 Eligibility, 3120 Direct Certification, 3130 Understand and apply Community Eligibility Provision (CEP)

**\*\*\* Resources:**

- Free and Reduced Forms <https://cnp.doe.louisiana.gov/DNAMemos/Forms.asp>
- Public Release <https://cnp.doe.louisiana.gov/DNAMemos/SFS/Forms/2018-19%20Public%20Release.docx>  
<https://cnp.doe.louisiana.gov/DNAMemos/SFS/Forms/2018-19%20CEP%20Media%20Release.docx>
- Prototype Application <https://cnp.doe.louisiana.gov/DNAMemos/SFS/Forms/2018-19%20Prototype%20Application.docx>

*Agenda is subject to change*